

TransLink[®] Management Group

Minutes of Meeting on 4/27/09 at MTC

Attendees: Kathleen Kelly for Rick Fernandez, AC Transit; Dorothy Dugger, BART; Celia Kupersmith, Golden Gate Bridge Highway and Transportation District (GGBHTD); Ann Flemer for Steve Heminger, MTC; Gigi Harrington for Mike Scanlon, SamTrans; Nathaniel Ford, San Francisco Municipal Transportation Agency (SFMTA); Ann Carey for Michael Burns, Santa Clara Valley Transportation Authority (VTA); and Jeanne Krieg, Tri Delta Transit. Also in attendance were Melanie Morgan, MTC Deputy General Counsel, for Robin Reitzes, Consortium Legal Counsel; and Jannet Thoms, Booz Allen Hamilton.

1. Roll Call

The meeting started at 3:35 PM. Roll was called. A quorum was confirmed.

2. Chairperson's Report

Nathaniel Ford of SFMTA reported on the approval of assignment of the TransLink[®] Contract to Cubic Transportation Systems.

3. Minutes of TMG meeting of 3/23/2009

The minutes were approved unanimously, 8 – 0.

4. TransLink[®] Program Management Report

Scott Rodda of MTC distributed a project status report detailing TransLink[®] activities and progress and highlighted key points, including: successful field testing for BART; projected May Revenue Ready date for BART; 8% growth in average weekday transaction volume; completion of Caltrain communications network and onset of Caltrain employee testing; and beginning of prototyping for VTA buses.

5. DRAIC and Finance Committee Report

Larry Kozimor of BART presented a request for approval regarding use of cards by youths and Jennifer Mennucci of GGBHTD presented a request for approval for replacement of malfunctioning cards. Both requests require changes to the TransLink[®] Phase II Operating Rules. The items were both approved unanimously, 8 – 0.

6. Strategic Planning Committee Report

Jannet Thoms, TMG Consortium Support Project Manager, distributed a handout and gave an update on the progress of the TransLink[®] Strategic Business Planning Committee (SPBC). Ms. Thoms spoke about the outcomes of the meeting of April 3, and the expectations for future meetings. Mr. Ford proposed that TMG members review the Mission Statement and share their thoughts in a later meeting. Ms. Dugger requested clarification on slide 5, which addressed alternative governance structures for the

management of TransLink[®], regarding a Single Operator model. There was discussion about how governance and contract management played off one another, and if it was at all feasible to have an Operator or MTC perform the governance function on its own. Ms. Thoms reiterated that the Single Operator model was an option along with a modified Consortium and Joint Powers Authority, and that each model would have possible variations within them, and it was the intent of the SPBC to analyze each model and make a recommendation to the TMG.

7. Public Comment/New Business

There was no public comment.

8. Adjournment/Next Meeting

The meeting was adjourned at 4:10 PM. The next meeting date is to be determined.